

# FAREHAM

## BOROUGH COUNCIL

### AGENDA

### AUDIT AND GOVERNANCE COMMITTEE

**Date:** Monday, 25 November 2013

**Time:** 6:00 pm

**Venue:** Collingwood Room - Civic Offices

**Members:**

Councillor T G Knight (Chairman)

Councillor L Keeble (Vice-Chairman)

Councillors P J Davies  
J M Englefield  
Miss T G Harper  
D L Steadman  
P W Whittle, JP

**Deputies:** D J Norris  
K D Evans



**1. Apologies**

**2. Minutes (Pages 1 - 4)**

To confirm as a correct record the minutes of the Audit Committee meeting hold on 23 September 2013.

**3. Chairman's Announcements**

**4. Declarations of Interest and Disclosures of Advice or Directions**

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

**5. Deputations**

To receive any deputations of which notice has been lodged.

**6. Implementation of Treasury Management Policy and Strategy (Pages 5 - 34)**

To consider a report by the Director of Finance and Resources on the Implementation of Treasury Management Policy and Strategy.

**7. External Auditors Annual Audit Letter 2012/13 (Pages 35 - 44)**

To consider a report by the Director of Finance and Resources on the External Auditors Annual Audit Letter 2012/13.

**8. Contractor Quarterly Audit Reports (Pages 45 - 60)**

To consider a report by the Director of Finance and Resources on the Contractor Quarterly Audit Reports.

**9. Contract Procedure Rules (Pages 61 - 62)**

To consider a report by the Director of Regulatory and Democratic Services on Contract Procedure Rules.

**10. Latest Financial Regulations Update (Pages 63 - 78)**

To consider a report by the Director of Finance and Resources on a Review of Financial Regulations.

**11. Corporate Anti-Fraud & Corruption Policy (Pages 79 - 94)**

To consider a report by the Director of Finance and Resources on the Corporate Anti-Fraud & Corruption Policy.

**12. Counter Fraud Strategy Progress (Pages 95 - 98)**

To consider a report by the Director of Finance and Resources on the Counter Fraud Strategy Progress.

**13. Counter Fraud Investigation Progress** (Pages 99 - 108)

To consider a report by the Director of Finance and Resources on the Counter Fraud Investigation Progress.

**14. Public Sector Internal Audit Standards and Revised Internal Audit Charter**  
(Pages 109 - 120)

To consider a report by the Director of Finance and Resources on the Public Sector Internal Audit Standards and Revised Internal Audit Charter.

**15. Review of Work Programme and Training Plan** (Pages 121 - 124)

To consider a report by the Director of Finance and Resources on a Review of the Work Programme and Training Plan.

**16. Updates to the Constitution** (Pages 125 - 168)

To consider a report by the Director of Regulatory and Democratic Services on an update to the Constitution.

P GRIMWOOD  
Chief Executive Officer

[www.fareham.gov.uk](http://www.fareham.gov.uk)

15 November 2013

**For further information please contact:  
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